Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School   DATE: 26 November 1957

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FROM : Chief, Operations Support Faculty

SUBJECT: Weekly Report No. 48, 19 November - 26 November 1957

2. [   ] went to [   ] on Thursday, returning on Friday
evening. The purpose of the visit was to offer any technical guidance   25X1
in the production of the Logistics film, "The Other Hat." Rushes of the
portion already filmed were reviewed and appeared to be satisfactory.
Production is on schedule and filming at [   ] is expected to be   25X1
finished by Wednesday, 27 November 1957.

3. Request has been received from TSS/Log for 15 copies of the   25X1
Supply Handbook for Field Case Officers. This request has been trans-
ferred to the Overseas Branch, Operations School, OTR.   25X1

4. [   ] conferred with [   ] of the Finance
Division concerning enrollment in the first six Budget and Finance Procedures
courses. [   ] stated that this new training program has definitely   25X1
reduced the requirements placed upon the Finance Division for special train-
ing of area division support personnel being sent to [   ] stations
overseas. [   ] is making an analysis of the records covering such   25X1
training to determine just how many individuals were given special training
by the Finance Division during the period since the Budget and Finance   25X1
Procedures training program was started.

5. [   ] went to [   ] on Thursday, returning on Friday after   25X1
lecturing on Finance at Operations Familiarization.

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6. [ ] substituted on the Clerical Promotion Panel on 19 November. It was noted that some of the individuals recommended had not received any of the training courses offered in OTR. The point was made to the panel and it was suggested that where applicable, training be recommended.

7. The films shown during the last running of the Operations Support were projected in such a manner that the students had difficulty in hearing and understanding the sound. [ ] checked with the Film Section and learned that the projector had been repaired several times and was in such poor condition that it was impossible to make any further adjustments.

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